



# Community Mitigation Assistance Team (CMAT) Request Form

The CMAT Request form must be completed with input from area stakeholders, those essential in your local mitigation program. CMAT requires the right mix of stakeholders to ensure a wide range of input during the process. All Stakeholders should participate in completing this form. Completing this form does not guarantee a CMAT will engage.

## Process:

1. Requesting agency lead completes request form and returns to Pam Leschak, USFS CMAT Coordinator at [pleschak@fs.fed.us](mailto:pleschak@fs.fed.us) and National CMAT Lead, Jonathan Bruno at [jonathan@cusps.ws](mailto:jonathan@cusps.ws)
2. Requesting agency lead schedules conference call with CMAT and stakeholders to review **enabling conditions**, clarify information presented on the form, ask questions and assess timing.
3. CMAT go-no-go decision.

## Enabling Conditions:

- The community is at high risk of wildfire and has identified a mitigation challenge that warrants Team assistance.
- There is an existing wildfire mitigation partnership or high interest in creating one that is designed to implement the full suite of community fire adaptation practices. .
- Pertinent local, state, and federal partners have the capacity and desire to work closely with the Team during the assignment and to implement resulting recommendations including follow-up reporting of accomplishments.
- Scope of the project should provide a good short and long term return on investment to justify cost to deploy a team (ex: CMAT will not deploy to help a neighborhood Firewise).
- The Forest, as the ordering authority, must provide a working location, internet access, and support for the CMAT during deployment.

## What Community Mitigation Assistance Teams Do

**Before and after a wildfire:** CMAT collaborates with local partners, the Forest, and community leaders to identify and resolve mitigation challenges and build sustainable mitigation efforts using best practices focused on action on the ground. This might include:

- collaborative analysis of barriers and opportunities,
- community engagement,
- strengthening partnerships,
- training,
- coalition building,
- mitigation planning.

**During Incidents:** CMATs work closely with Incident Management Teams, the Forest Service or other land management agencies, community residents and leaders to provide mitigation support and guidance during an incident. The window of opportunity, while smoke is in the air, provides a priceless teachable moment when community members experience the immediate importance of mitigation and are ready, willing, and able to take action on both an individual and community level.

- The Team uses SWOT (strengths, weaknesses, opportunities and threats) analysis, one-on-one interviews, mentoring, mini-workshops, Community Wildfire Protection Plans (CWPPs), risk and fire occurrence maps, home assessments, pertinent research, demographics, experience, and close community collaboration to help communities move mitigation forward.
- Every assignment is different and dictated by individual community needs.
- CMAT doesn't provide wildfire prevention/messaging, produce literature (other than the collaboratively developed Community Action Plan)/product development, or perform the work of the community/ordering authority.



Community/Jurisdiction Name:

Address:

Phone:

Email:

Nearest public land management agency (i.e. USFS, NPS, BLM etc.):

Name of person requesting?

- 1. Is the Community at high risk of wildfire? Yes  No
- 2. Is there a CWPP or equivalent wildfire risk assessment document? Yes  No
- 3. What specific wildfire mitigation issues can a CMAT help to address?

4. What are the major values at risk? **Rank by priority 1 (lowest) – 5 (highest)**

Structures Choose an item Acres Choose an item Infrastructure Choose an item Economy Choose an item  
Other

Priority Rank:

5. Can requesting unit provide a work location, internet access and support for CMAT during assignment?

Yes  No  Agency and Unit: .

Point of Contact (POC) Name

POC Position/Title:

Office Ph :

Mobile Ph:

Email:

6. Is there a local wildfire mitigation coalition dedicated to helping the community adapt to wildfire?

Yes  No

If yes, who is on the coalition? **(Check all those that apply.)**

- Fire Department/s  Federal land management agency/s
- Residents  State land management agency/s
- Local non-profits  County land management agency/s
- Business leaders  Local environmental groups
- Emergency managers  National environmental groups

Others:



7. Please provide, as an attachment to this application, a list of local wildfire mitigation coalition members and their respective contact information. Please ensure the contact list is shared electronically as an MS Excel spreadsheet and contains the following information:

- Full Name
- Affiliation/Organization Name
- Position/Title/Role
- Current Email
- Primary Phone Number

A contact list, in the form of an MS Excel spreadsheet, accompanies this form? Yes No

The contact list contains the above described information? Yes No

All the individuals listed on the contact list are: (a) aware that their name and contact information has been listed and (b) are supportive of this CMAT Request and will participate. Yes No

8. What community fire adaptation work has the local wildfire mitigation coalition accomplished in the last two years? (check all those that apply)

- Created a CWPP
- Updated a CWPP
- Formed a local fire department
- Provided disposal site for brush
- Helped low income/elderly harden home
- Helped low income/elderly create defensible space
- Follow-up on structures
- Fuel reduction on private land acres
- Fuel reduction on public land acres
- Assessments of structures
- Hardened structures
- Defensible space structures
- Other:

9. Are coalition partners willing to work closely with the CMAT during the assignment, implement resulting recommendations, and provide follow-up accomplishment reporting? Yes No

10. How many staff/hours can the coalition members commit during a CMAT assignment?

11. How many staff hours can the coalition members commit for follow-up work?

12. When is the ideal time period for a CMAT to engage?

I, \_\_\_\_\_, have read and understand "What Community Mitigation Assistance Teams Do", attest that I have vetted this Request form with my mitigation partners, and certify that this request is, to the best of my knowledge, complete and accurate.

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date Recvd & Initials: \_\_\_\_\_