WEEKLY VEHICLE INSPECTION CHECKLIST

LOCATION: \_ VEHICLE NAME: \_

DATE: TIME: AM/PM

ODOMETER: \_

 CHECK WEEKLY EVERY TUESDAY

 SEAT BELTS

 FIRE EXTINGUISHER

 SERVICE BRAKES, INCLUDING TRAILER CONNECTION

 PARKING (HAND) BRAKE

 VEHICLE BRAKES

 STEERING MECHANISM

 LIGHTING DEVICES AND REFLECTORS

 TIRES - PSI

 TIRE CONDITION

 HORN

 WINDSHIELD

 WINDSHIELD WIPERS

 REAR VISION MIRRORS

 COUPLING DEVICES

 WHEELS - RIMS EMERGENCY EQUIPMENT

 HYDRAULIC FLUID

ENGINE OIL

 ENGINE COOLANT

 VALID INSURANCE *I* REGISTRATION OTHER ITEMS NOT

LISTED \_

DAILY VEHICLE INSPECTION

 ABOVE VEHICLE IS SATISFACTORY

 BODY DAMAGE

 AREA DAMAGED \_ OPERATOR/DRIVER'S SIGNATURE DATE

TURN IN TO SAFETY OFFICER - TO BE KEPT ON FILE FOR ONE YEAR

EQUIPMENT-INSPECTION AND USE: NO MOTOR VEHICLE SHALL BE DRIVEN UNLESS THE DRIVER HAS SATISFIED HIM/HERSELF THAT THE ABOVE LISTED PARTS AND ACCESSORIES ARE IN GOOD WORKING ORDER, OR SHALL ANY FAIL TO USE OR MAKE USE OF SUCH PARTS AND ACCESSORIES WHEN NEEDED.

SAFE LOADING: (GENERAL) NO PERSON SHALL DRIVE A MOTOR VEHICLE NOR SHALL A SUPERVISOR REQUIRE OR PERMIT A PERSON TO DRIVE A MOTOR VEHICLE UNLESS THE VEHICLE'S CARGO IS PROPERLY DISTRIBUTED, ADEQUATELY SECURED, AND OVERLOAD CONDITIONS DO NOT EXIST.

 *updated: 5/6/2021*