WEEKLY VEHICLE INSPECTION CHECKLIST

LOCATION: \_ VEHICLE NAME: \_

DATE: TIME: AM/PM

ODOMETER: \_

CHECK WEEKLY EVERY TUESDAY

SEAT BELTS

FIRE EXTINGUISHER

SERVICE BRAKES, INCLUDING TRAILER CONNECTION

PARKING (HAND) BRAKE

VEHICLE BRAKES

STEERING MECHANISM

LIGHTING DEVICES AND REFLECTORS

TIRES - PSI

TIRE CONDITION

HORN

WINDSHIELD

WINDSHIELD WIPERS

REAR VISION MIRRORS

COUPLING DEVICES

WHEELS - RIMS EMERGENCY EQUIPMENT

HYDRAULIC FLUID

ENGINE OIL

ENGINE COOLANT

VALID INSURANCE *I* REGISTRATION OTHER ITEMS NOT

LISTED \_

DAILY VEHICLE INSPECTION

ABOVE VEHICLE IS SATISFACTORY

BODY DAMAGE

AREA DAMAGED \_ OPERATOR/DRIVER'S SIGNATURE DATE

TURN IN TO SAFETY OFFICER - TO BE KEPT ON FILE FOR ONE YEAR

EQUIPMENT-INSPECTION AND USE: NO MOTOR VEHICLE SHALL BE DRIVEN UNLESS THE DRIVER HAS SATISFIED HIM/HERSELF THAT THE ABOVE LISTED PARTS AND ACCESSORIES ARE IN GOOD WORKING ORDER, OR SHALL ANY FAIL TO USE OR MAKE USE OF SUCH PARTS AND ACCESSORIES WHEN NEEDED.

SAFE LOADING: (GENERAL) NO PERSON SHALL DRIVE A MOTOR VEHICLE NOR SHALL A SUPERVISOR REQUIRE OR PERMIT A PERSON TO DRIVE A MOTOR VEHICLE UNLESS THE VEHICLE'S CARGO IS PROPERLY DISTRIBUTED, ADEQUATELY SECURED, AND OVERLOAD CONDITIONS DO NOT EXIST.

*updated: 5/6/2021*