



## **Fountain Creek Watershed Flood Control and Greenway District Request for Proposals - Strategic Planning Consultant**

### **Introduction**

The Fountain Creek Watershed Flood Control and Greenway District (District) is requesting proposals from qualified strategic planning consultants to conduct a Strategic Planning process to help inform the organization's work over the next 2-3 years.

### **Background**

The District was established in 2009 as a Special District of Colorado to protect and enhance the health of the Fountain Creek Watershed. The District is managed by an Executive Director and a Board of Directors representing jurisdictions within the watershed. To date we have completed \$31 million dollars in creek restoration work and developed award-winning public outreach programming. We work collaboratively with our jurisdictional partners as well as other non-profit organizations, neighborhoods, businesses, and individuals.

The District has limited funding and is exploring the potential for sustainable funding. The selected consultant will be responsible for assisting the Executive Director and District Board in analyzing funding options, conducting meetings to obtain feedback from existing and potential partners within and beyond the watershed, and developing a Strategic Plan.

### **Proposal**

The following is required for the proposal submission to be considered:

- Name, address, title, phone number and email address
- Scope of Work including an outlined approach and strategy to complete the Scope of Work
- Cost estimate for the proposed Scope of Work, and any other project-related costs
- List of 3 references and examples of similar projects

### **Scope of Work Requested**

- Conduct a pre-meeting with District Strategic Planning Committee, Board and Executive Director to clarify expectations and desired outcomes

- Review relevant documents identified by the Board and Executive Director including Fountain Creek Strategic Plan
- Organize and facilitate meetings to encourage participation and gather insight regarding critical issues and priorities for the District
- Work with the Strategic Planning Committee to ensure that there is thorough board, staff and community engagement
- Partner with District staff on all related event notifications
- Provide Strategic Planning Committee with documentation of findings from the public and staff meetings, and preliminary direction for a Strategic Plan.
- Provide a draft Strategic Plan to staff for feasibility review.
- Provide a draft Strategic Plan at a Board meeting by no later than July, 2023.
- Attend and present the final report at August, 2023 Board meeting

Send Proposals and questions to Alli Schuch, Executive Director, Fountain Creek Watershed Flood Control and Greenway District, at [fountainckdist@gmail.com](mailto:fountainckdist@gmail.com) by January 13, 2023.