



January 2024

Request for Applicants
COMMUNITY NAVIGATOR PROGRAM FELLOWSHIP

OVERVIEW

Thank you for your interest in the Community Navigator Fellowship Program!

The Community Navigator Program (CNP) is a program funded by the USFS and launched in 2023 to support underserved communities in finding and accessing federal funding and partnership support. The Community Navigator Fellowship Program is designed to be a one (1) year fellowship opportunity for early-career professionals to gain career exposure, professional development, and to conduct critical outreach to communities the Community Navigator Program intends to serve.

What is the process for applying to be a CNP Fellow?

To apply for the CNP Fellowship, please complete the following Google form application, and attach a copy of your resume and a link to your LinkedIn profile (optional).

Applications are due no later than midnight on February 9, 2024. Access the application [HERE](https://docs.google.com/forms/d/e/1FAIpQLSeahR15RiWCEfXOsuKUI-CBKJZ8s0N29TwpejYDwzBdQLXcHw/viewform)
(<https://docs.google.com/forms/d/e/1FAIpQLSeahR15RiWCEfXOsuKUI-CBKJZ8s0N29TwpejYDwzBdQLXcHw/viewform>)

What are the roles and responsibilities of the CNP Fellowship?

- Attend meetings that provide professional development opportunities, as well as opportunities to advocate for the growth and development of the CNP initiative, including but not limited to participating in internal Coalitions and Collaboratives (COCO) CNP meetings, CNP implementation partner meetings, COCO CNP Advisory Council meetings, etc.
- Outreach to communities that CNP has identified as underserved, conduct needs assessments, provide connection to contract navigators and other navigators from partnering programs.
- Support the Outreach and Development Director with preparing for and launching the After the Flames Conference at YMCA of the Rockies April 15-17, 2024.
- Support CNP staff and Outreach and Development Director in building and maintaining the CNP website Complete capstone project focused on CNP navigation services.

What is the time commitment required of Fellows?

Fellows should commit to a minimum of 40 hours per week, and will be required to complete both team-based tasks such as attending meetings and completing collaborative projects, and independent tasks such as outreach to communities, creating content for community outreach, reviewing grant applications, and other duties assigned as necessary.

What are the benefits of serving on the Fellowship?

- Stipend of \$25/hr
- Professional development for entry-level to mid-level professionals
- Opportunity to influence the growth and development of the CNP initiative

How are CNP Fellows selected?

CNP Fellows will be selected from applicants who submit their application prior to the **February 9, 2024 deadline**. Applicants will be contacted by CNP staff for a formal interview. Final selection will be made Tuesday, February 20, 2024. Priority will be given to applicants who are able to attend all meetings and meet all deadlines.

Strong candidates will possess excellent communication skills and have a strong foundational knowledge of the challenges and strengths of underserved communities.

BEFORE YOU BEGIN

- Review Community Navigator [website](#) and other online materials such as CNP newsletters, USFS announcements, etc.
- Ensure your resume and LinkedIn profile (optional) are updated.

For questions, please contact:
Thérèse d'Auria Ryley
Coalition & Collaboratives Community Navigator Program Director
therese.ryley@co-co.org