Introduction to Sam.gov and Grants.gov Resources & Trainings

Navigating the federal grants system can be intimidating at first, but there are a number of great resources to help with this task. Applicants will likely need to work through two government websites:

- <u>SAM.gov</u>, the government's system for tracking those who do business with or receive financial assistance from the federal government.
- <u>Grants.gov</u>, which houses information about federal funding opportunities and serves as an online portal for grant application submissions.

Follow these initial registration steps:

- 1 Register in the System for Award Management (SAM) at SAM.gov. Through registration, applicants will receive a Unique Entity ID (UEI). <u>IMPORTANT:</u> The SAM.gov registration process can take several (6-8) weeks make sure to get this done early! SAM.gov registration must be renewed once per year.
- 2 Create an account on Grants.gov. An account can then be associated with different profiles, allowing the individual to apply on behalf of an organization.
- 3 Create a <u>Login.gov</u> account, which is needed to download forms from Grants.gov or work on them online. When you register at Grants.gov, you will be prompted to link your Grants.gov account to your Login.gov account.
- 4 Add an organization applicant profile or an individual applicant profile to your Grants.gov account. To add an organization profile, applicants need the organization's UEI and a completed SAM.gov registration.
- 5 Create a workspace in Grants.gov to begin applying for a grant. The online workspace is a shared environment where various members of a team may simultaneously access and edit different forms within an application.

Looking for a deeper dive?



Don't understand an acronym or term? Check out this glossary!



Grants.Gov has a great "Introduction to grants.gov" **playlist** with five *short* videos that highlight aspects of this process, as well as a **Quick Start Guide for Applicants**



Grants.gov also has a detailed **set of registration instructions** (including Sam.Gov), a robust **Learning Center**, and an online **help section**, and **Community Blog** with answers to a wide range of applicant questions.



The <u>Federal Service Desk</u> is a resource for free technical support with Sam.Gov and other federal systems. Grants.gov's free Applicant Support is available at 1-800-518-4726 or <u>support@grants.gov</u>.

Produced by Community
Navigator Initiative partners







Introduction to Sam.gov and Grants.Gov: Linked Resources



The Grants.gov "Introduction to grants.gov" video playlist http://bit.ly/48Cs9UA





The Grants.gov "Quick Start Guide for Applicants" http://bit.ly/48Cs9UA





Grants.gov registration instructions https://bit.ly/3vtHIQ0





Grants.gov Grants Learning Center https://bit.ly/3HcFqHz





Grants.gov online help section http://bit.ly/48Cs9UA





Grants.gov Community Blog https://bit.ly/3H81BPs





Federal Service Desk https://bit.ly/30d9abB





Grant Terminology Glossary https://bit.ly/3tuKJze

